**Colorado State University** 

**Alternative Transportation Fee Advisory Board 2017-2018**

September 10th, 2017 1pm

Wild Boar Cafe

1. Time to get food
2. Call to Order
3. Attendance
4. New Business
	1. Introductions- 10 minutes
		1. name, pronouns, college/affiliation, major, primary mode of transportation
	2. What is ATFAB?- 30 minutes
		1. Basic Information
		2. Reviewing Bylaws
		3. Representative’s Roles/Expectations
			1. When does your college council meet?
			2. Who is your college council’s president?
			3. Cell Phone Number
			4. Food Allergies/Accommodations
	3. Intro to Transportation at CSU- 20 minutes (Aaron Fodge)
		1. Aaron Explaining his role as an advisor and as the CSU Transportation Manager
	4. ATFAB’s Goals for the Semester- 30 minutes (Hanna and Aaron)
		1. SFRB - Oct 30th
		2. Creating Project Submission Process - First few meetings
			1. Scoring Method- Same time
		3. Determining Board’s Projects - after ^ this is established
		4. Transfort Report - Before SFRB if possible
		5. Other- Board Members Requests -

\*\*Break\*\*- 15 minutes

* 1. Reviewing Bylaws for amendment- 10 minutes
	2. Parliamentary Procedure- 10 minutes
		1. Basics
		2. How to make motions
	3. Elections- 10 minutes
		1. Secretary
		2. Vice Chair
	4. Dedicating Meeting Time for Fall Semester- 20 minutes
		1. How often do we need to meet?
		2. How often would you like to get financial reporting from Brian?

First Meeting: Monday Sept 18th at 6-7pm at ASCSU Offices

* 1. Photos of representatives
1. Adjornment