



Colorado State University
Alternative Transportation Fee Advisory
Board 2020-2021

February, 04, 5:30 PM

Online

Approved

Recorded by: Tara Davis

I. Call to Order

II. Attendance

Name	Title	Affiliation	Present?
Michael Townsend	Chair	Chair	x
Sophia Shepp	Representative	ASCSU At Large	x
McKenna Daly	Representative Associate	ASCSU At Large	
Bo Collins	Representative Associate	Ag Sciences	
Noah Fishman	Representative Associate	Business	x
Jack Powell	Representative Associate	CVMBS	x
Vianca Reyes	Representative Associate	Engineering	x
Alyssa Melvin	Representative Associate	Graduate School	x
Rebecca Rathburn Anna Lamport	Representative Associate	HHS	
Nicole Taylor	Representative Associate	Liberal Arts	x
Hunter Ogg	Representative Associate	Natural Sciences	
Tara Davis Paul Barker	Representative Associate	Undeclared	x

Approval Date: <Date or DRAFT>

Lucas Bunger	Representative	Warner College	X
Mark Kohn	Associate		X
Helen Flynn	Associate		X

III. Approval of Minutes from Last Meeting

- a. Approved? Y/N
 - i. Approved

IV. Open Items

V. New Business

- a. Spoke presentation
 - i. Mimicking the same labor model and keeping the same number of hours
 - ii. They are looking to expand appointments during breaks and they have the Spoke at the Pavilion and the Mobile Spoke that are each open Monday-Friday
 - iii. The labor break down is \$44,992.56 for the Spoke at the Laurel Village
 - iv. Hoping to expand reach during summer months with appointments from 11-3 and drop-ins from 3-5 assuming CSU is at full capacity
 - v. They currently have 8 staff members at the Spoke
 - vi. The Mobile Spoke's labor breakdown is \$6,658.79 and the Spoke Operational and Social Media costs are a similar \$6,000
 - vii. They are active on social media and have partnered with Rams Ride Right
 - viii. The Spoke Mobile Shop Information Technology costs were \$4,317 while the Spoke Mobile shop equipment and store use product costs were \$2,000

- ix. University Housing will not provide funds due to COVID so there will be an additional \$16,403 that ATFAB may need to fund
- x. University Housing does cover location costs and maintenance costs from the building
- xi. The Departments of Central Receiving support the Spoke operationally with things including management, technology, etc.
- xii. Total request from ATFAB \$64,236.22 with no support from University Housing but they are hoping to push University Housing to fund some of that ask
- xiii. Students get the support of a mechanic free of charge and they learn how to be a safe cyclist
 - 1. They also provide access to professional toolsets free of charge and allow their students to have the freedom to travel now that they are self-reliant and can fix their bikes
- xiv. They run an educational youtube channel to teach students how to fix their bikes and their videos cover 95 percent of bike repairs that come in the shop
 - 1. The channel has surpassed 4300 views and they have 21 subscribers
- xv. The Spoke is looking for more ways to advertise the Spoke outside of the building
 - 1. Not included in the funding request
- xvi. They used recycled tubes to make pouches and want to promote sustainability
- xvii. The appointments they have created have been very successful and they were completely full during the first week of school
- xviii. The Spoke has continued to grow and expand and its customer base is very diverse

xix. Questions/Comments

1. Helen stated she had a very positive experience at the Spoke
2. Noah asked if they could possibly make a premium service or something else to create a revenue source?
 - a. Heather stated that they try to do departmental service such as the police bikes to increase revenue and that they are looking into doing repairs that may take longer
 - b. They also do bike builds where people ship their bikes to the Spoke and they will build it for you
3. Michael asked if University Housing will be able to provide any money to their ask?
 - a. Heather stated she will continue to push for the funding, but she can't guarantee if they will receive any money
4. Michael also asked what would happen if ATFAB funded the full ask but then University Housing decided to fund them as well?
 - a. Heather is not sure but she thinks that we would lower the amount of money we give them and they would not take full funding from ATFAB if they receive some from the University Housing

VI. Post Meeting Action Items

Action:	Assigned To:	Deadline:

VII. Motions Made

- **Motion 1 - Approved minutes**
- **Motion 2 -**

Approval Date: <Date or DRAFT>

- **Motion 3 -**
- **Etc.**