



Colorado State University
Alternative Transportation Fee Advisory
Board 2021-2022

February 28, 2022

LSC 376

Approved/Draft

Recorded by: Grace Feuerborn

I. Call to Order - 5:30pm

II. Attendance

Name	Title	Affiliation	Present?
Mark Kohn	Chair	Executive Board	X
Helen Flynn	Vice Chair		X
Micheal Townsend	Financials		
Grace Feuerborn	Secretary		X
Adam Vance	Representative	ASCSU At Large	x
Ken Kinneer	Representative	ASCSU At Large	x
XX	Representative	Ag Sciences	n/a
Rob Long	Representative	Business	x
XX	Representative	CVMBBS	x
Colin Hill	Representative	Engineering	x
Micheal Needham	Representative	Graduate School	x
Meghan Scaggs	Representative	HHS	x
Jacob Pendergast	Representative	Liberal Arts	x
David Wise	Representative	Natural Sciences	x
XX	Representative	Undeclared	n/a

Lucas Bunger	Representative	Warner College	x
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III. Approval of Minutes from Last Meeting

- last meetings' minutes approved by Rob and Adam
- passed anonymously

IV. Open Items

V. New Business

The Spoke, Educational Bike Shop

- Heather
- The Spoke - 2018
- The Spoke at the Pavillion and Mobile Shop
- The Spoke Operations, Marketing and Social Outreach
- total labor: \$52, 934.18
- Operational and Marketing Support
 - daily support
 - mobile shop
 - replenish and restock mobile shop
 - market
 - manage social media
 - support operational needs
 - track metrics
- total revolving mobile shop IT costs: \$4,677.78
- total revolving mobile shop costs: \$2,000
- total matching funds: \$28,385
- university housing can not confirm funds
- partnering with campus rec including bike 101-300, mtn biking, intro to commuting
- strategy 3.1B and KPI 3.1.b4 - helping the environment
-

Grad School: If I am not affiliated with CSU can I still use The Spoke?

Answer: Yes, it is open for the community and CSU students

Rob: How many freshman and sophomore workers do you have to continue replacing staff?

Approval Date: <Date or DRAFT>

Answer: I was hired back in April and I am a Junior, John is also a Junior. We have an apprentice program that we would like to take in more students, especially underclassmen. We just need to train the students to be prepared to replace the upperclassmen.

Heather: We definitely try to fill spots with freshmen and sophomores so that they are there for a long time. We do not bring a lot of upperclassmen in for longevity. The apprentice program is how we are trying to improve the diversity of the staff and most people stay with us the whole time.

Mark: You have said that you want to diversify your staff. What is that looking like?

Heather: We have three people now of people who identify with the pronouns of she/her/hers. We cultivate new hires by talking to customers who come in.

Adam: What does the \$3,200 go into for social media outreach?

Heather: That whole cost goes into who is running social media. And to clarify it is operational support and social media. Until we get the apprentice hired and trained, we try to push the apprentice program on social media as well to initiate content.

Rob: Are lead mechanics paid differently than regular workers?

Heather: We use a stair step approach. Our lead mechanics are usually in the fourth tier, and workers can work their way up by showing proficiency and improvement. As minimum wage increases, everyone gets an increase as well.

Michael: Do you have any survey data showing that you will get more business if you expand the hours of operation? 11-5pm looks a little limited.

Heather: opening before 11am because students are not necessarily up and ready to have their bike worked on. We could potentially open a little later, but I think opening on weekends would be beneficial.

Covered Bike Shelters

- Diagnostic Medicine Center - VMC: Dr. Russell Moore
- Faculty and Staff for veterinary care, undergrad students, DVM students, and grad students accessing the south campus
- DVM students work out of the south part of main campus and south campus, in which they have to constantly transport between both spots several times during the day
- 375-400 primarily new students using the south campus location
- Some parking but want to increase alternative transport and decrease car transport
- Want to add covered bike shelters on South Campus
- There is one a facilities management building - PDC Approved Shelter, steel structure with solar panels able to be attached - different funding source tho

- Covers 20 bike parking spaces
- Proposed location: (2 spots)- east side of south campus at the southwest corner of the DMC
- several bike racks wanted at the locations on south campus
- 2 different quotes: 4 bike racks for 40 bikes and 2 shelters: \$72,000 or just one for \$51,000

Questions:

Adam: Do you have any statistics of people who are commuting via bus, bike, rams horn, or car to south campus?

R.M.: I do not have hard numbers for you but most people are using single-use cars for the day. Some of the main staff members and faculty will put their bikes inside, but the students do not have that capability. On sunny days, every bicycle spot is filled, but when it's bad weather not everyone rides.

Helen: Are the bike racks being repurposed under the shelter?

Russell: Yes, they will be reused/repurposed.

Helen: Is it the construction of the concrete pad under the bike racks?

Russell: Yes, gravel would have been cheaper, however, because of drainage we need to have concrete grounding.

Michael: Have you taken student survey data?

Russell: We do not have concrete numbers, but I have talked with the graduate and veterinary students by a show of hands on who and how many would use the bike rack. Everyone said yes they would use that in place. They all said probably. For right now, this increases the duration during the year in which bicycles will be run with extra spots as well.

Mark: We have funded projects like this before and a few years ago we tried to as well. Covered bike shelters are usually always used. People would rather use a covered bike rack than an uncovered bike rack. People who are using their bikes in rain, the chains can get rusted if left in the rain and people do think about that. Those points have been brought up in the past. Just to give more context.

Rob: The main entrance is on the northwest side of the DMC which is the most popular entrance. Did you consider installing the bike shelter by the main entrance?

Russell: Yes, we did have a lot of consideration for multiple locations. Unfortunately, there are things standing in the ways of those locations including crane usage and utility storage. Some of the spots also interfere with the fire lane. The TMI building does not want anything in front of that so that they can have better visibility. VTH has easy access from the backside.

Rob: What was the total cost and how did you get those numbers? Will you have money for solar panels and what are those for?

Russell: It would be \$72,000 for both and \$51,000 for just one. I asked for a quote and these are the numbers they have told me. We have not had good luck with the timing for funding solar panels, but we would like to eventually add them onto it. The solar panels would be used to generate power for the DMC.

Mark: If you come across those numbers for a quote of solar panels, we would love to hear about that.

Aaron: There are university contracts that can help with solar panel funding for the covered bike shelters.

VI. Post Meeting Action Items

Action:	Assigned To:	Deadline:
Add scores into spreadsheet	Everyone	
Be ready for next meetings presentation	Everyone	

VII. Motions Made

- **Motion 1- Approval of Minutes**
- **Motion 2**
- **Etc.**