



Colorado State University
Alternative Transportation Fee Advisory Board
2022-2023 Project Proposal Form

Project Name/Location: _____

Estimated Initial Cost: _____ Estimated Recurring Cost (if applicable): _____

Funding Request from ATFAB: _____ Matching Funds (if applicable): _____

Please Attach the Full Budget: Include total cost, amount requested from ATFAB, breakdown of all expenses, funding from other sources, etc. Please be thorough and specific.

Submitting Unit:

Name: _____ Telephone: _____

Email Address: _____ Department: _____

College or Division: _____

Approvals (Signatures):

Provost/VP: _____ Signature/Date: _____

Department Head/Director *

Name: _____ Signature/Date: _____

*Whoever oversees the areas affected by the proposed project. For example, if the proposal was to add covered bike parking near the LSC, you need to contact the Director/Department Head in charge of the LSC. Please contact ATFAB with any questions.

Facilities Management Approval of Estimated Budget/Schedule

Name: _____ Signature/Date: _____

Fill out and return proposal documents via email to ATFAB_CSU@colostate.edu and Aaron.Fodge@colostate.edu Deadline for final submissions – Friday January 20th, 2023

If project involves infrastructure construction, CSU Facilities must review cost estimates and proposal schedule. Facilities Deadline – Friday December 9th, 2022 Please email to David Hansen at David.Hansen@colostate.edu

If accepted, you will be asked to give a 30-minute formal presentation to the ATFAB.

As an attached document, please answer the following questions:

- 1. Description of the project (limit to ½ page):**

- 2. Approximate timeline for the project (have you contacted Facilities for a bid and proposed schedule, if applicable?):**

- 3. Please provide a discussion of how users will be supported (limit to ¼ page):**

- 4. Please describe the benefits to students in accordance with ATFAB By-Laws (see Article VII, Funding Rules). Website: <https://atfab.colostate.edu/atfab-bylaws/>**

- 5. Please provide any evidence that there is student support for the following proposal (i.e. petitioning, letters of support, requests for proposal by students, ASCSU Resolutions, College Council approvals, etc.) It is highly recommended that proposals reach out to students; the level of student support for your proposal will likely affect the board's decision to fund it.**

- 6. Is your project mentioned in any of the CSU Campus Master Plan documents? Have any campus advisory committees discussed this project? It is recommended that you consult an applicable planning or advisory committee for letters of support and advice regarding your proposal. Please attach any documents if applicable.**

- 7. Please provide any additional information below.**