



**Colorado State University
Alternative Transportation Fee Advisory Board
Academic Year: 2022-2023**

Date of Meeting: 10-17-2022
Ram's Horn Conference Room

Recorded by: Michael Needham, Secretary

- I. **Call to Order – 5:30pm**
- II. **Attendance**

Name	Title	Affiliation	Present?	Quorum
Helen Flynn	Chair	Executive Board	YES	-
David Wise	Vice Chair	Executive Board	YES	-
Ken Kinneer	Financials	Executive Board	YES	-
Michael Needham	Secretary	Executive Board	YES	-
Omar Soliman	Representative	ASCSU At Large	Yes	P
Allie Claar	Representative	ASCSU At Large	Yes	P
Cady Gebhart XX	Representative Associate	Ag Sciences	Yes	P
Brian Deegan Andy Goeke	Representative Associate	Business	No	-
Trevor Hale XX	Representative Associate	CVMBMS	Yes	P
Zachary Cramton Lilly Perez	Representative Associate	Engineering	Yes	P
Emily Gordon Justin Hudson	Representative Associate	Graduate School	Yes	P
Meghan Scaggs XX	Representative Associate	HHS	NO	-
Jacob Pendergast XX	Representative Associate	Liberal Arts	YES	P
Joseph Wise Cole Shepard	Representative Associate	Natural Sciences	Yes	P
XX XX	Representative Associate	Undeclared	NO	-
Lucas Bunger XX	Representative Associate	Warner College	Yes	P

Has Quorum Been Reached? YES – 10 Voting Members Present

“Quorum shall consist of seven (7) voting members”.
[ATFAB Bylaws, Article V, Section 5](#)

“Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council, a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote.”
[ATFAB Bylaws, Article III, Section 1](#)

III. Approval of Minutes from Last Meeting

- Minutes Approved by unanimous consent

IV. Open Items

- N/A

V. New Business

1. Review of ATFAB Documents

- Document 1: Application Form
 - Application form will be released
 - Applications must be submitted by January 20th 2023 unless infrastructure project
 - Infrastructure projects must be signed-off on by Facilities
- Document 2: Scoring Criteria
 - Four sections
 - Direct Benefit to Students
 - Broadly: ATFAB board member evaluate whether the project will represent a worthwhile use of student fees to directly benefit students
 - Project Quality and Design
 - Broadly: ATFAB board members evaluate whether the project, as planned, is sound. This includes a reasonable budget and a realistic lifecycle of the project
 - Environmental Benefit
 - Ensure that the environmental impact or benefit is
 - Project Aesthetics
 - Ensure that the project is consistent with university design
 - David Wise: Propose that we move 5-10 scoring points to a new section focused on value of a project to students per dollar.
 - Aaron Fodge: This may be relevant to the “triple bottom line” comment of the Environmental benefit scoring criteria
 - Ken: We could explicitly take this into account when actively scoring, rather than adding a new section

- Brian: You need to be careful that if you are evaluating projects based on
- Helen: We need to make sure we are not
- Omar: Perhaps we could find a way to explicitly mention the project benefit rate in one of the existing categories
- Emily Gordon: We need to ensure that our projects are benefitting minoritized groups; the students who are already having difficulties traveling around campus, however the actual benefit of these projects is incredibly difficult to quantify
- Lucas: This is such a large university that smaller cohorts on campus can fall through the cracks. So a simple metric that treats all students as equal would not reach the students who need it most
- Zach: Is it too ambiguous to revise the “Triple Bottom Line” section to specify that cost will be considered.
- David: This process is inherently subjective. However this is a way to at least attempt to bring an objective lens to our review process.
- Aaron Fodge: You could propose that projects estimate how many students are impacted by a project
- Jacob: I was uneasy with last year’s advice that we do not look at cost at all. With our more constrained budget this year, I think we should find a way to incorporate the cost of projects into our process
- Zach: The best way may be to explicitly state that projects will be evaluated based on the number of students who will benefit. Then assign each seat on our board a vote in establishing the numerical benefit and aggregate across the board
- Omar: I don’t think this would disadvantage large projects. Example: two identically expensive projects, one of which benefits 0.1% of students while the other benefits 10%. We should take this into consideration
- Helen: We have discussed this type of a point in the existing points

- Emily: The point seems to be a balance between whether a project advances equity or whether it spreads the student fee equally among students
- Michael: I suggest that we rephrase item “L” of 1-Direct Benefit to students to encompass what we have discussed here
- Ken: We have glossed over the distinction between the absolute cost of a project and the relative cost – the relative cost of different projects in our rating pool.
- Zach: We could change “L” to something like “we will consider who and how many people the
- Michael: We should use the established words of equality and equity
- Helen: These are great ideas we should consider language and anyone who wants make a motion to do so
-

Roll Call vote. Add “We will consider the relationship between the cost of a project to the value the project will bring to students, and whether the project advances transportation equity for our CSU community” as section 1 item “n”

Name	Title	Affiliation	Present?	Vote
Helen Flynn	Chair	Executive Board	YES	-
David Wise	Vice Chair	Executive Board	YES	-
Ken Kinneer	Financials	Executive Board	YES	-
Michael Needham	Secretary	Executive Board	YES	-
Omar Soliman	Representative	ASCSU At Large	Yes	Yay
Allie Claar	Representative	ASCSU At Large	Yes	Nay
Katie XX	Representative Associate	Ag Sciences	Yes	Yay
Brian Deegan Andy Goeke	Representative Associate	Business	No	-
Trevor Hale XX	Representative Associate	CVMBBS	Yes	Yay
Zachary Cramton Lilly Perez	Representative Associate	Engineering	Yes	Yay
Emily Gordon Justin Hudson	Representative Associate	Graduate School	Yes	Yay
Meghan Scaggs XX	Representative Associate	HHS	NO	-
Jacob Pendergast XX	Representative Associate	Liberal Arts	YES	Yay
Joseph Wise Cole Shepard	Representative Associate	Natural Sciences	Yes	Yay

Approval Date: 10/24/2022

XX XX	Representative Associate	Undeclared	NO	-
Lucas Bunger XX	Representative Associate	Warner College	Yes	Yay

8 Yay, 1 Nay. The motion passes

David Motion to combine items b and J
Emily: Second

David: Append b "Student surveys and support. Data (surveys, transit data, etc.) and remove item J"

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Lucas Bunger XX	Representative Associate	Warner College	Yes	Yay

9 Yay, 0 Nay. The motion passes

Zach: I motion to approve the document as is

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9 Yay, 0 Nay. The motion passes