



**Colorado State University
Alternative Transportation Fee Advisory Board
Academic Year: 2022-2023**

Date of Meeting: 11-07-2022
 Ram's Horn Conference Room
 Recorded by: Michael Needham

- I. Call to Order – 5:30pm
- II. Attendance

Name	Title	Affiliation	Present?
Helen Flynn	Chair	Executive Board	
David Wise	Vice Chair	Executive Board	
Ken Kinneer	Financials	Executive Board	
Michael Needham	Secretary	Executive Board	
Omar Soliman	Representative	ASCSU At Large	Yes
Allie Claar	Representative	ASCSU At Large	Yes
Cady Gebhart XX	Representative Representative / Alt	Ag Sciences	Yes
Brian Deegan Andy Goeke	Representative Representative / Alt	Business	Yes
Trevor Hale XX	Representative Representative / Alt	CVMB	Yes
Zachary Cramton Lilly Perez	Representative Representative / Alt	Engineering	Yes
Emily Gordon Justin Hudson	Representative Representative / Alt	Graduate School	Yes
Meghan Scaggs XX	Representative Representative / Alt	HHS	No
Jacob Pendergast XX	Representative Representative / Alt	Liberal Arts	-
Joseph Wise Cole Shepard	Representative Representative / Alt	Natural Sciences	Yes
XX XX	Representative Representative / Alt	Undeclared	-
Lucas Bunger XX	Representative Representative / Alt	Warner College	Yes

Has Quorum Been Reached? Yes

“Quorum shall consist of seven (7) voting members”.
[ATFAB Bylaws, Article V, Section 5](#)

“Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council, a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote.”
[ATFAB Bylaws, Article III, Section 1](#)

III. Approval of Minutes from Last Meeting

- Minutes Approved by unanimous consent

IV. Open Items

- N/A

V. New Business

1. Presentation: Ken Kinneer on ATFAB Finances
 - Projected revenue: \$1,780,000
 - Primarily from student fees (~\$33/student)
 - A small additional amount comes from interest on the ATFAB account
 - Projected expenses: \$1,900,000
 - Largest fraction (1.5M) to Transfort contract
 - Budget shortfall came out of existing fund balance. Approximately \$350,000 remaining
 - Last year's board wanted to keep fund balance at ~15% of revenue
 - TransFort Reductions in Service
 - Last year, ATFAB received a refund from TransFort. TransFort was unable to meet all service obligations due to driver shortages and other issues
 - Expect another refund from TransFort this year

2. Presentation: Aaron Fodge on Transportation Demand Management Plan Update for Campus Master Plan
- One of the 9 components to the University's land use master plan
 - Transportation Planning
 - Improve infrastructure
 - Improve permeability (walkways, bikeways, and transit)
 - Improve multimodal safety
 - Prioritize the movement of people – system efficiency
 - Support interconnectivity between modes
 - Transportation Demand Management Planning Effort
 - Target completion date: June 2023
 - Questions
 - Vice Chair: What is the projected student growth rate?
 - This is unknown, and it is the big question for planning for the future. Previous goal was 35,000, and in the absence of a new president we don't have a sense of what that goal *should* be
 - Engineering: What is the average commute length among students?
 - From our survey, the average commute is 2 miles.
 - Business: How do you collect data on commuters
 - We apply several surveys over a numerous years. Also parking permits give us data on circulation on campus

3. Discussion: Ken Kinneer on last week's Via presentation

- Comments:
 - Engineering: I see a need for this type of service for some students. However, I am not sure this sort of shuttle service is the right solution. The infrastructure needed and upfront cost may be prohibitive, and we could instead consider expanding our partnership with Lyft/Spin.
 - Chair: If we put out an all-call explaining our need, we could receive multiple bids from different companies. Then, we could evaluate various solutions based on the quotes.
 - Vice Chair: My impression is that Via envisioned CSU as a foothold to the Fort collins market. This may not be the best thing for CSU due to the significant startup cost.
 - Agricultural Sciences: I can see the need for students to have transportation between the university center of the arts. However the solution offered by VIA seems to be more expensive than we are looking for
 - Finance: We should also consider the need for accessible solutions
 - Aaron Fodge: If you put out an RFI, you could consider including a request for something like safe walk / safe ride
 - Vice Chair: If we ask for a bid, we will probably need to look at additional routes because the startup costs will be so large
 - Chair: We are out of time, but I will open up a discussion channel on the Teams board to continue this conversation over the next few weeks. This our last meeting for the semester, our first next semester will be held on January 23.

VI. Post Meeting Action Items

Action:	Assigned To:	Deadline:
Setup discussion board	Chair	