**Colorado State University**Logo

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**Alternative Transportation Fee Advisory Board Academic Year: 2023-2024**

Date of Meeting: 10/16/2023

Ram’s Horn Conference Room

Recorded by: TH

1. **Call to Order – 5:30pm**
2. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Title | Affiliation | Present? |
| David Wise | Chair | Executive Board | Y |
| Zachary Cramton | Vice Chair | Executive Board | Y |
| Cady Gebhart | Financials | Executive Board | Y |
| Trevor Hale | Secretary | Executive Board | Y |
| Haydyn Deason  Sofia Hiller | Representative  Alt | ASCSU At Large | Y |
| Evan Welch | Representative | ASCSU At Large | Y |
| XX XX | Representative  Representative / Alt | Ag Sciences | Shadowing rep |
| Brian Deegan  Andy Goeke | Representative  Representative / Alt | Business | Y |
| Rachel Hernandez  XX | Representative  Representative / Alt | CVMBS | Y |
| Derek Campbell  XX | Representative  Representative / Alt | Engineering | Y |
| Justin Hudson  Megan Franke | Representative  Representative / Alt | Graduate School | Y |
| McAllister Johnson  XX | Representative  Representative / Alt | HHS | Y |
| Alexandra Zega  XX | Representative  Representative / Alt | Liberal Arts | Y |
| Rachel Jacks  Omar Soliman | Representative  Representative / Alt | Natural Sciences | Y |
| XX  XX | Representative  Representative / Alt | Undeclared | N |
| Alex Gibbs  Link Warren | Representative  Representative / Alt | Warner College | Y |

Has Quorum Been Reached? Yes  / No

*“Quorum shall consist of seven (7) voting members”.*

[ATFAB Bylaws, Article V, Section 5](https://atfab.colostate.edu/atfab-bylaws/)

*“Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council,  a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote.“*

[ATFAB Bylaws, Article III, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

1. **Open Items**
   1. Approve Minutes from Previous Meeting
      * Motion to approve by Secretary, seconded by Vice chair
      * Approved by unanimous consent
2. **New Business**
   1. **Presentation: The Spoke 2023 update by Heather Reimer**

* **HDS matching**
  + **Matched almost #5k for move-in week staffing**
  + **Provide the space at the Pavilion**
  + **Provide communications—including means for tipping/donating to Spoke**
* **Staffing**
  + **Currently 15 student staff**
  + **4 apprentices returned as mechanics this semester** 
    - **Spring Apprentice program was super helpdful for ensuring a good staff this year**
  + **4 mechanics at all times, wage increases led to cost increases from ‘22**
* **Mobile shop**
  + **Average of 47 engagements in 2-hour period, 1342 in Spoke history**
  + **10 locations across campus focusing on entraces to main campus**
* **Bike rentals**
  + **Fleet of 176 bikes (121 + 55 bought last year)**
  + **All 121 were rented out by the beginning of fall 22**
  + **Rise in theft led to some rentals being lost, damaged, etc.**
* **The shop**
  + **Increase in engagements since last year**
  + **Increase in returner usage**
  + **About even split between on and off campus students**
  + **Skewed towards 1st and 2nd year students**
  + **Surveys show 5 star satisfaction**
  + **Safety survey: Helmet usage varies greatly, most bikers are registered with CSUPD**
* **Feedback from student engagements**
  + **Pitkin east of Newton statue**
    - **2 bikers have been hit and came to Spoke to fix bike**
  + **Newton Statue**
    - **Super congested**
    - **Bikers and peds unsure about mixed-use space**
  + **Nutrien trail in between Ag Science and Plant Growth**
    - **Confusing cross between ped and bike trails**
    - **Very tight**
  + **Intersection of Plum and Meridian**
    - **Suggestion: add a diagonal path connecting the Vietnam memorial bridge directly to south side of Parmalee**
  + **Amy Van Dyken and Oval**
    - **Dangerous to turn left towards the LSC**
    - **Most bikers go straight against traffic on the Oval**
  + **Hughes intersection adjacent to library**
    - **Chaotic**

**Questions**

* **Vice chair**
  + **75% of bikes are registered with CSUPD. Has been increasing this year due to U-lock program**
* **Liberal Arts: is there data on bike lights?**
  + **Colorado law requires a bike light at night**
  + **Most people don’t know that**
  + **Could add as a question to the survey**
  + **Cost of good lights are very expensive**
  + **Spoke gives options for students deciding which lights to get**
* **Engineering: did safety fair engagements reach stop-bys or people who were looking for something specific**
  + **The safety fair was more passerbys**
  + **Spoke cannot sell services on the LSC lawn due to their rules**
  + **Most engagements involve getting the message out to people who have no idea what the spoke is**
* **Liberal Arts: is there a map of all the fix-it and pump stations across campus?**
  + **Yes, map.colostate.edu has those things on there**
  + **All stations have a QR code if something is broken**
* **Business: clarification of Pitkin accidents**
  + **Good protocol for getting in a bike accident: stay put and call PD for insurance reqs**
* **Warner: many residents in Summit wait for Spoke to come to Summit but it doesn’t happen often.**
  + **The mobile shop at AV is meant to hit those south campus residents**
  + **Ideally there can be a permanent location on south campus**
* **Engineering: Have you considered advertising in resident halls?**
  + **We advertise through digital screens in the halls**
  + **Shift to more off-campus students may just be a balancing of the scales**
  + **We see that having mechanics in a certain population (grad students for example) will draw others from that group.**
* **Chair: what is the distribution of mechanics’ class**
  + **There’s a good distribution from freshmen to senior**
* **Liberal Arts: have you considered mobile shops on South campus or Foothills?**
  + **We have done University village and other outlying residential areas**
  + **We could definitely do outlying areas as long as we have a sponsor to make sure we get engagements**
  + **It might have to look different, because mobile shop is 500 pounds**
* **Business: how often do you have to turn away bike rentals?**
  + **Part of the revenue from the rentals is used to invest in more.**
  + **There’s a waitlist of 15-20 people**
* **Engineering: have you considered aggie village mobile shop?**
  + **We’ve never done one there, but we haven’t ruled it out**
* **Vice chair: last year there were talks of getting an eBike. Did that happen?**
  + **We couldn’t find one, but we got some extra money that we set aside for an eventual Ebike**
* **Vice chair: have you considered using ATVS to pull the mobile shop**
  + **Were’ talking with HDS about getting an electronic Tricycle with storage space to reach outlying areas for the mobile shop**
* **Warner: can you take donations for the bike rental program to offer affordable options? Even just donations of parts or partial bike frames?**
  + **There used to be subsidized program**
  + **Bikes that get left on campus get clipped and get sold at a discounted rate through Surplus and end up being really affordable options.**

1. **Meeting Adjourned**
2. **Template for Roll Call Vote:**

*“All members specified in Article III section 1 shall have one vote. Quorum must be present before a vote can be taken. Votes should be based on funding rules articulated in Article VII. A majority (more than half) of the present voting members must vote in the affirmative for an item to pass, else it fails.”*

[ATFAB Bylaws, Article VIII, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

*“In the event of a tie, the Chairperson should break the tie with a vote.”*

[ATFAB Bylaws, Article VIII, Section 4](https://atfab.colostate.edu/atfab-bylaws/)

|  |  |  |  |
| --- | --- | --- | --- |
| Motion to …  Motion proposed by … | | | |
| Name | Title | Affiliation | Vote |
| David Wise | Chair (tiebreaker) | Executive Board |  |
| Zachary Cramton | Vice Chair | Executive Board |  |
| Cady Gebhart | Financials | Executive Board |  |
| Trevor Hale | Secretary | Executive Board |  |
| Haydyn Deason | Representative | ASCSU At Large |  |
| Evan Welch | Representative | ASCSU At Large |  |
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| Rachel Jacks  Omar Soliman | Representative  Representative / Alt | Natural Sciences |  |
| XX  XX | Representative  Representative / Alt | Undeclared |  |
| Alex Gibbs  Link Warren | Representative  Representative / Alt | Warner College |  |
| Result | The result of the motion is … | | |