**Colorado State University**

**Alternative Transportation Fee Advisory Board Academic Year: 2023-2024**

Date of Meeting: 11/13/2023

Ram’s Horn Conference Room

Recorded by: TH

1. **Call to Order – 5:30pm**
2. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  | Title  | Affiliation  | Present?  |
| David Wise | Chair  | Executive Board  | Y |
| Zachary Cramton | Vice Chair | Executive Board  | Y |
| Cady Gebhart | Financials | Executive Board | Y |
| Trevor Hale | Secretary | Executive Board  | Y |
| Haydyn DeasonSofia Hiller | Representative Alt  | ASCSU At Large  | Y |
| Evan Welch | Representative   | ASCSU At Large  | Y |
| Valerie CaponeXX | RepresentativeRepresentative / Alt    | Ag Sciences  | N |
| Brian DeeganAndy Goeke | Representative Representative / Alt   | Business  | N |
| Rachel HernandezXX | Representative Representative / Alt  | CVMBS  | N |
| Derek CampbellXX | Representative Representative / Alt  | Engineering  | Y |
| Justin HudsonMegan Franke | RepresentativeRepresentative / Alt  | Graduate School  | Y |
| McAllister JohnsonXX | Representative Representative / Alt   | HHS  | N |
| Alexandra ZegaXX | RepresentativeRepresentative / Alt    | Liberal Arts  | Y |
| Rachel JacksOmar Soliman | RepresentativeRepresentative / Alt    | Natural Sciences  | N |
| XXXX | RepresentativeRepresentative / Alt    | Undeclared   | N |
| Alex GibbsLink Warren | RepresentativeRepresentative / Alt   | Warner College  | Y |

Has Quorum Been Reached? Yes [x]  / No [ ]

*“Quorum shall consist of seven (7) voting members”.*

[ATFAB Bylaws, Article V, Section 5](https://atfab.colostate.edu/atfab-bylaws/)

*“Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council,  a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote.“*

[ATFAB Bylaws, Article III, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

1. **Open Items**
	1. Approve Minutes from Previous Meeting
		* Not done due to missing membership
2. **New Business**
	1. **Discussion on Liftango & possibility of on-demand shuttle services**
		* **What do we want to see in an on-demand shuttle service**
		* **Grad school:**
			+ **There is a gap in transportation service and Safety at night. In support of the idea. Important to carefully consider the provider and contract. It could devolve into a crappy piece of software that we get stuck with for the contract length.**
			+ **Even students that don’t live close to campus can utilize a shuttle. Offers ability to transfer between campuses without relying on the bus system. It would be nice to have a trial run with a provider to ensure that it will usable and reliable (or even just a year long contract that gets modified by the board)**
		* **Liberal arts**
			+ **Agree with concerns about software. We should explore our options for providers and software. A shuttle is needed for the UCA—many students keep complaining about the lack of access. The theatre accreditation and theatre department want to see bus stops or some other solution**
		* **ASCSU Sofia: this could help provide a reliable option for permanent disability. The board should also consider extending the operating range to include some key points in FC including the energy institute on the Poudre.**
		* **ASCSU Evan: We could contact other universities about their experience with software services. We want to see specific information about the proposed software service in use**
		* **Note from Aaron: if we just go with software, we don’t need to do a formal bidding process. ASCSU could just select the software they like the best and propose that.**
		* **V chair: using it for too many uses and destinations could make it inefficient.**
		* **Chair: Agree. UCA should be the top priority since there are few options available, they feel unsafe and frustrated with the lack of transportation.**
		* **Lib arts: why are we considering operations to the VTH when the Horn already goes there?**
		* **Finance: a shuttle to the UCA is needed. Devil’s advocate: how do we justify something that only benefits a small portion of the population. However: they have circumstances that make transportation more difficult for some UCA students: heavy instruments. We know it’s needed, now we need to figure out how to do it. Not sure on the cost-effectiveness of adding more operating areas. Maybe we could consider additions in the future, but for now we should focus on the UCA**
		* **Chair: there are also Gen-Ed arts courses at the UCA, so its not just arts students**
		* **Lib arts: in addition to UCA + Gen-Ed students, there are the trial gardens, shows & performances, rehearsals and auditions that people want to get to**
		* **Engineering: I hope this system can be dynamic and fill in the gaps of Transfort. One of those gaps is Sunday service**
		* **Secretary: ASCSU should consider their priorities when it comes to disability shuttle vs. UCA students.**
			+ **Chair: I don’t think its about prioritizing certain people, but just making sure that vehicles are ADA**
		* **Warner: this system would need to be able to fluctuate to handle seasonal and time-of-day changes**
		* **Lib: how late is the service planning on running? Rehearsals at the UCA go until 10, with 10-50 people getting out at the same time. Many freshmen have to work shows as crew and don’t have cars. Orchestra pits at these show all have instruments to take as well**
			+ **Chair: that would be part of the proposal. The end time would depend on how many drivers we get.**
			+ **V chair: the problem with servicing that many people at once is space for equipment and the volume of people. We need to make sure there is an option for riders to select that they need space for equipment**
			+ **Note from Aaron: ASCSU definitely wants permanent disability riders to be able to book a whole semester of rides at once at the beginning of the semester. Then, on-demand service could be added on top of this baseline service. We should consider how long UCA students should have to book ahead**
				- **Limitations on vehicles mean that vans are more mobile than 12-passenger vans, better for UCA and disability**
			+ **Lib arts: why has a disability shuttle not been funded in the past?**
				- **SDC will not fund this service because they’ve shifted funding towards supporting disabled students**
				- **SDC should really go in with us on this and contribute something**
				- **Note from Aaron: pulling from all these different sources doesn’t make much difference in the end. It all comes from the student fees at the end of the day**
			+ **Chair: Our criteria make us responsible for helping ALL students. We can’t prioritize disabled or UCA students, but we also can’t leave them behind. ASCSU should consider our funding criteria when they’re deciding aspects of the service.**
			+ **Finance: A UCA shuttle will allow ALL students to access an entire part of the campus that has a lot to offer. Not just UCA students**
			+ **Chair: any student can come down with temp disability**
			+ **V chair: place disabilities and non-disability on the same priority, but ask disabled students to plan more in advance when they need it. Ensure that we have adequate coverage.**
			+ **Note from Aaron: disabled students will choose or not choose to come to CSU because of accessibility. They already have to jump through a lot of hoops to get here and know they can be successful.**
			+ **Engineering: We could open up reservations for disabled students at the beginning of the semester, and then open up for reservations for everyone and then on-demand service**
			+ **Chair: how would schedule changes be factored into this system?**
			+ **Lib arts: disability students already get early class registration**
			+ **Chair and Grad: it’s better to have a rolling system, where reservations for disabilities can be made a month in advance, where other people have a smaller window. The smaller window for disabled students will hopefully allow UCA students with unexpected changes to their schedule to book rides.**
			+ **Lib arts: at least a week window for open reservations is needed to allow student workers and actors to plan ahead.**
			+ **Finance: Is one shuttle going to be enough to handle both? I think we need separate systems entirely for disability and UCA.**
			+ **V chair: I think it’s worth exploring keeping these shuttle systems separate.**
			+ **Engineering: maybe we could explore making the UCA route ‘fixed’ or hybrid, where it runs to certain pick-up points in an on-demand way.**
			+ **Finance: the schedule at the UCA will also cause spikes in demand at certain times. How do we handle this?**
			+ **Chair: how many shuttles do we want? What kind of vehicle?**
				- **Lib arts: we need two vehicles on a hybrid-fixed route. If funding is an issue, we could potentially get additional funding from the CLA. I can connect ASCSU with CLA**
				- **Grad: we’ll definitely see spikes in demand with instruments in the mix too. We have to balance vehicle size with demand and vehicle accessibility to small spaces**
				- **Finance and chair: we need two vehicles but potentially 4+ drivers if we want extended hours (after 5pm)**
		* **Final comments**
			+ **Grad: the targets a huge gap in transportation. It would be great to get this going. It would also impact recruitment of new students**
				- **We need at least two vehicles. There needs to be some thought put into mixing the uses of disability and UCA**
				- **Lib arts: two shuttles would be needed, and separation of the systems as a whole**
				- **ASCSU Evan: we need extended hours, so two drivers per vehicle are needed.**
				- **V chair: UCA shuttle should be larger and on a hybrid route. Disability shuttle should be smaller and more mobile. These services are needed**
				- **Chair: Whatever the details, all riders need to be able to reserve rides a week in advance**
				- **Finance: there should be a way for the software to prioritize disability over other riders**
				- **Engineering: separating the shuttles is best. Expanding Sunday service is needed**
				- **V chair: one way to control demand is to prioritize students who are going to classes**
3. **Meeting Adjourned**
4. **Template for Roll Call Vote:**

*“All members specified in Article III section 1 shall have one vote. Quorum must be present before a vote can be taken. Votes should be based on funding rules articulated in Article VII. A majority (more than half) of the present voting members must vote in the affirmative for an item to pass, else it fails.”*

[ATFAB Bylaws, Article VIII, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

*“In the event of a tie, the Chairperson should break the tie with a vote.”*

[ATFAB Bylaws, Article VIII, Section 4](https://atfab.colostate.edu/atfab-bylaws/)

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| --- |
| Motion to …Motion proposed by … |
| Name  | Title  | Affiliation  | Vote  |
| David Wise | Chair (tiebreaker) | Executive Board  |  |
| Zachary Cramton | Vice Chair | Executive Board  |  |
| Cady Gebhart | Financials | Executive Board |  |
| Trevor Hale | Secretary | Executive Board  |  |
| Haydyn Deason | Representative   | ASCSU At Large  |  |
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| Alex GibbsLink Warren | RepresentativeRepresentative / Alt   | Warner College  |  |
| Result | The result of the motion is … |