**Colorado State University**

**Alternative Transportation Fee Advisory Board Academic Year: 2023-2024**

Date of Meeting: 1/22/24

Ram’s Horn Conference Room

Recorded by: Trevor Hale

1. **Call to Order – 5:30pm**
2. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  | Title  | Affiliation  | Present?  |
| David Wise | Chair  | Executive Board  | Yes |
| Zachary Cramton | Vice Chair | Executive Board  | Yes |
| Cady Gebhart | Financials | Executive Board | Yes |
| Trevor Hale | Secretary | Executive Board  | Yes |
| Haydyn DeasonSofia Hiller | Representative Alt  | ASCSU At Large  | Yes |
| Evan Welch | Representative   | ASCSU At Large  | Yes |
| Valerie CaponeXX | RepresentativeRepresentative / Alt    | Ag Sciences  | Yes |
| Brian DeeganAndy Goeke | Representative Representative / Alt   | Business  | Yes |
| Rachel HernandezXX | Representative Representative / Alt  | CVMBS  | Yes |
| Derek CampbellXX | Representative Representative / Alt  | Engineering  | Yes |
| Justin HudsonMegan Franke | RepresentativeRepresentative / Alt  | Graduate School  | Yes |
| McAllister JohnsonXX | Representative Representative / Alt   | HHS  | No |
| Alexandra ZegaXX | RepresentativeRepresentative / Alt    | Liberal Arts  | Yes |
| Rachel JacksOmar Soliman | RepresentativeRepresentative / Alt    | Natural Sciences  | Yes |
| XXXX | RepresentativeRepresentative / Alt    | Undeclared   | No |
| Alex GibbsLink Warren | RepresentativeRepresentative / Alt   | Warner College  | Yes |

Has Quorum Been Reached? Yes [x]  / No [ ]

*“Quorum shall consist of seven (7) voting members”.*

[ATFAB Bylaws, Article V, Section 5](https://atfab.colostate.edu/atfab-bylaws/)

*“Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council,  a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote.“*

[ATFAB Bylaws, Article III, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

1. **Open Items**
	1. Approve Minutes from Previous Meeting
2. **New Business**
	1. Rules for the semester
		* Absences
			+ If you miss 2 unexcused absences, you will be terminated from the board
			+ Excused absence policy can be found in the by-laws
				- Have a good reason (exams, university excused absence, emergencies, threat of failing a class)
				- Communicate with David
				- Coordinate with alternates
			+ Attendance is required for you (or your alt) to be able to vote on anything pertaining to that presentation
	2. Semester agenda and tips
		* Projects will present and members score the project
			+ Take detailed notes
			+ Add your scores to the spreadsheet
			+ Score projects based SOLELY on the scoring criteria (found on Teams folder and the website)
			+ Take projects to your college council (or equivalent) in some form to fill them in and solicit feedback.
			+ From Zac and Aaron: your scores should be reflective of the criteria, not just the cost. Infrastructure and programmatic projects will vary greatly in cost, scope, and impact. Do your best to use the criteria and fairly judge projects.
		* SFRB meeting
			+ We must report to SFRB how we have spent student fee dollars.
			+ We’re not asking for permission to use money, we’re giving a report on how we’ve used their money responsibly.
			+ Later this semester, we may have to discuss an increase to student fee. We will have to take our decision to SFRB for their approval.
			+ Question: what happens if SFRB denies our fee increase proposal and tries to haggle the amount?
				- Aaron: we might have to discuss changes like that when the time comes. ASCSU will also be present at the SFRB meeting, and they can present their perspective.
		* Debate
			+ Be civil and cordial
			+ Every person should speak
		* Voting
			+ Each college (or ASCSU position) gets one vote
			+ Scores are averaged across the board, and the highest scored projects get preferred funding.
			+ Exceptions to funding preferences: scalable projects, or special addendums made by the board
3. **Meeting Adjourned**
4. **Template for Roll Call Vote:**

*“All members specified in Article III section 1 shall have one vote. Quorum must be present before a vote can be taken. Votes should be based on funding rules articulated in Article VII. A majority (more than half) of the present voting members must vote in the affirmative for an item to pass, else it fails.”*

[ATFAB Bylaws, Article VIII, Section 1](https://atfab.colostate.edu/atfab-bylaws/)

*“In the event of a tie, the Chairperson should break the tie with a vote.”*

[ATFAB Bylaws, Article VIII, Section 4](https://atfab.colostate.edu/atfab-bylaws/)

|  |
| --- |
| Motion to …Motion proposed by … |
| Name  | Title  | Affiliation  | Vote  |
| David Wise | Chair (tiebreaker) | Executive Board  |  |
| Zachary Cramton | Vice Chair | Executive Board  |  |
| Cady Gebhart | Financials | Executive Board |  |
| Trevor Hale | Secretary | Executive Board  |  |
| Haydyn Deason | Representative   | ASCSU At Large  |  |
| Evan Welch | Representative   | ASCSU At Large  |  |
| XXXX | RepresentativeRepresentative / Alt    | Ag Sciences  |  |
| Brian DeeganAndy Goeke | Representative Representative / Alt   | Business  |  |
| Rachel HernandezXX | Representative Representative / Alt  | CVMBS  |  |
| Derek CampbellXX | Representative Representative / Alt  | Engineering  |  |
| Justin HudsonMegan Franke | RepresentativeRepresentative / Alt  | Graduate School  |  |
| McAllister JohnsonXX | Representative Representative / Alt   | HHS  |  |
| Alexandra ZegaXX | RepresentativeRepresentative / Alt    | Liberal Arts  |  |
| Rachel JacksOmar Soliman | RepresentativeRepresentative / Alt    | Natural Sciences  |  |
| XXXX | RepresentativeRepresentative / Alt    | Undeclared   |  |
| Alex GibbsLink Warren | RepresentativeRepresentative / Alt   | Warner College  |  |
| Result | The result of the motion is … |