



Colorado State University  
Alternative Transportation Fee Advisory Board  
Academic Year: 2023-2024

Date of Meeting: 4-15-2024  
Ram's Horn Conference Room  
Recorded by: TH

I. Call to Order – 5:30pm

II. Attendance

Name	Title	Affiliation	Present?
David Wise	Chair	Executive Board	Yes
Zachary Cramton	Vice Chair	Executive Board	Yes
Cady Gebhart	Financials	Executive Board	Yes
Trevor Hale	Secretary	Executive Board	Yes
Haydyn Deason Sofia Hiller	Representative Alt	ASCSU At Large	Yes
Evan Welch	Representative	ASCSU At Large	Yes
Valerie Capone Connor Lay	Representative Representative / Alt	Ag Sciences	No
Braden Russell XX	Representative Representative / Alt	Business	No
Rachel Hernandez James O'Brien	Representative Representative / Alt	CVMBS	Yes
Derek Campbell Bryce Anderson	Representative Representative / Alt	Engineering	Yes
Justin Hudson Megan Franke	Representative Representative / Alt	Graduate School	Yes
McAllister Johnson XX	Representative Representative / Alt	HHS	No
Alexandra Zega XX	Representative Representative / Alt	Liberal Arts	Yes
Rachel Jacks Omar Soliman	Representative Representative / Alt	Natural Sciences	Yes
XX XX	Representative Representative / Alt	Undeclared	No
Alex Gibbs Link Warren	Representative Representative / Alt	Warner College	Yes

Has Quorum Been Reached? Yes  / No

*"Quorum shall consist of seven (7) voting members".*

[ATFAB Bylaws, Article V, Section 5](#)

*"Voting members shall consist of student members of undergraduate college councils, a student member from the Undeclared Leadership Council, a student member from the Graduate School Council, and two student-at-large members. Associate members shall not have voting rights unless the primary representative from their area of affiliation is not present to vote."*

[ATFAB Bylaws, Article III, Section 1](#)

### III. Open Items

1. Approve Minutes from Previous Meeting
  - i. Motion by... Trevor
  - ii. Seconded by... Zac
  - iii. Approved by unanimous consent

### IV. New Business

- a. Discussion on SFRB
  - i. We have some extra ~\$100,000 to spend on the additional vehicle to run the shuttle. This would lower the fee increase to 3.35 and hopefully help SFRB decide to approve
  - ii. Grad School: could we get clarification
    1. This is meant to put in some of the initial capital cost to lower the yearly cost and fee increase. SFRB likes to see compromise, so this compromise could help get it passed.
  - iii. Warner: what happens if they ask us to decrease again?
    1. Chair: we would have to scale back
  - iv. Grad School: with purchasing the vehicle are we taking responsibility for maintenance
    1. Brian: the program is responsible for maintenance not ATFAB.
  - v. Motion 1
  - vi. **Update from SFRB: they approved a fee increase of \$3.35 after learning of our motion to buy the second vehicle with discretionary funding.**
- b. Presentation from Transfort
  - i. History with CSU
    1. Agreement with ASCSU started in 1974

2. Agreement started with CSU administration in 2010s
- ii. Annual service changes
  1. Changes can occur in Spring, summer, or fall. But fall is preferred for major changes to coincide with start of semester
  2. Changes are driven by stakeholder feedback
  3. Move-in week
    - a. Allows students to learn bus schedule and services
- iii. Current service levels
  1. Restored Saturday service to routes 6,7, and Horn as of Jan 2024
  2. Routes 11 & 12, and Sunday service are completely suspended
  3. 28% of total system is suspended
  4. MAX service frequency reduced slightly
- iv. Ridership on CSU centered routes
  1. So far in 2024 we're seeing a huge spike compared to post-covid
- v. Recruitment and retention efforts
  1. Low staffing is the main reason for service suspension
  2. Reasons for low retention/recruitment & efforts to fix
    - a. Work schedule
    - b. Pay and benefits
      - i. Increased starting wage
      - ii. Reclassified positions
    - c. Safety and wellbeing
      - i. Increased contracted security
      - ii. On-site counseling for staff
    - d. Training
      - i. Hired a transit supervisor position that drivers can call for support
      - ii. Hired an onboarding and training specialist
      - iii. Continuing education program
- vi. West Elizabeth updates
  1. 60% of design is complete as of Jun 2024

- a. 100% by December
2. Features
  - a. Electric buses
  - b. Protected intersections
  - c. Raised bike lanes
  - d. Dutch protected roundabout
  - e. ADA sidewalks
  - f. Will run from LSC transit center to Foothills campus along Plum and West Elizabeth
- vii. Fare and funding study
  1. Transfort suspended fare for everyone during COVID and continued that way to investigate fare and funding strategies
  2. Estimated to be completed by May 2024
  3. Recommendations will go City Council who will set the fares
  4. From that point they will decide if the system remains fare-free
- viii. Current fee structure
  1. Current structure is convoluted in how it takes CSU fee dollars and turns it into services
    - a. An update is being proposed that simplifies how fees are translated onto our budget, but it doesn't change the total cost or service in anyway except for the automatic inflation adjustment
    - b. CSU fee dollars go towards salaries, fuel, and maintenance, but this isn't shown on the budget
- ix. Proposed fee structure
  1. Align funds with what they're being used for
  2. Engineering: I like the update. If the fare study shows that fees should be paid with sales taxes rather than fees, how can you prevent CSU students paying twice. Once in student fees and twice in sales tax.
    - a. CSU is 60% of ridership and 16% the budget/revenue.

- b. Our budget sits at \$20 million and is increasing in costs. The revenue from sales tax is being used to invest in capital for West Elizabeth and keep things running. To answer your question, we would need to dig more into that. Our service is primarily driven by demand from student riders and a higher amount of service is going to CSU students than for other riders, relative to what they pay.
  - c. Another consideration is that it costs just about as much for us to collect the fare as it does to charge it. I.e. we are not making any money off of fares so it just makes sense to fund it off sales tax.
- x. Questions
- 1. Engineering: any timeline for bringing back Sunday service?
    - a. Not right now but we really want to bring it back. Returning service is opportunistic. The more drivers it takes, the harder it is to turn back on
  - 2. Grad school: A lot of people like the detour routes, is there any update on making those permanent?
    - a. We want to make its sustainable and make sure it would be reliable. We're doing the math to see how many new drivers it would take to bring it back and better.

## V. Roll Call Votes:

*"All members specified in Article III section 1 shall have one vote. Quorum must be present before a vote can be taken. Votes should be based on funding rules articulated in Article VII. A majority (more than half) of the present voting members must vote in the affirmative for an item to pass, else it fails."*

[ATFAB Bylaws, Article VIII, Section 1](#)

*"In the event of a tie, the Chairperson should break the tie with a vote."*

[ATFAB Bylaws, Article VIII, Section 4](#)

Motion to ...purchase the second vehicle for the UCA/Disability shuttle with remaining ATFAB discretionary funds to lower the proposed fee increase to from \$3.70 to \$3.35.

Motion proposed by ... Vice Chair

Seconded by... Warner

Name	Title	Affiliation	Vote
David Wise	Chair (tiebreaker)	Executive Board	
Zachary Cramton	Vice Chair	Executive Board	Yes
Cady Gebhart	Financials	Executive Board	Yes
Trevor Hale	Secretary	Executive Board	Yes
Haydyn Deason	Representative	ASCSU At Large	Yes
Evan Welch	Representative	ASCSU At Large	Abstain
Valerie Capone Connor Lay	Representative Representative / Alt	Ag Sciences	Not present
Braden Russell XX	Representative Representative / Alt	Business	Not present
Rachel Hernandez James O'brien	Representative Representative / Alt	CVMBS	Yes
Derek Campbell Bryce Anderson	Representative Representative / Alt	Engineering	Yes
Justin Hudson Megan Franke	Representative Representative / Alt	Graduate School	Yes
McAllister Johnson XX	Representative Representative / Alt	HHS	Not present
Alexandra Zega XX	Representative Representative / Alt	Liberal Arts	Yes
Rachel Jacks Omar Soliman	Representative Representative / Alt	Natural Sciences	Yes
XX XX	Representative Representative / Alt	Undeclared	Not present
Alex Gibbs Link Warren	Representative Representative / Alt	Warner College	Yes
Result	The result of the motion is ... passes		

## VI. Meeting Adjourned