



**Colorado State University
Alternative Transportation Fee Advisory Board
Academic Year 2024-2025**

Meeting Date: 7 October 2024
Horsetooth Conference Room
Recorded by: Alexandra Zega

- I. Call to Order: 5:30 PM
- II. Attendance

Name	Title	Affiliation	Present?
Zachary Cramton	Chair	Executive Board	Y
Alex Gibbs	Vice Chair	Executive Board	Y
Cady Gebhart	Financial Chair	Executive Board	Y
Alexandra Zega	Secretary	Executive Board	Y
Amy Gola	Representative	ASCSU At Large	Y
Sofia Hiller	Representative	ASCSU At Large	Y
Ben Wakshlag	Representative	Agriculture Sciences	Y
Julia Wojciechowska	Alternate		Y
Wyatt Blecha XXX	Representative Alt	Business	N
James O'Brien	Representative	CVMBS	N
Trevor Hale	Alt		Y
Bryce Anderson	Representative	Engineering	Y
Elijah Brady	Alt		Y
Megan Franke	Representative	Graduate School	Y
Daniela Guevara	Alt		Y
Danny Werhane XXX	Representative Alt	Health and Human Sciences	Y
Kenny Schlosser XXX	Representative Alt	Liberal Arts	Y
Anna Biggins XXX	Representative Alt	Natural Sciences	N
Duncan Keane XXX	Representative Alt	Undeclared	Y
Ari Tishlas	Representative	Warner College of Natural	Y
Thomas Hansen	Alt	Resources	N

Has Quorum been reached?

Yes



III. Open Items

Motion made by Alex Zega to approve last week's meeting minutes by unanimous consent.

Seconded by Trevor

No dissent, motion passes.

IV. New Business

a. Discuss proposed bylaw revisions

i. Look over proposed changes

1. Mission statement revision made by Cady and Alex

a. Clarify mission statement so we can directly reference it when writing letters of support and during debate: make it explicit that ATFAB aims to improve transportation safety, sustainability, and equity on CSU campus.

b. Clarify ATFAB's values directly in the mission statement

2. Clarify titles: some titles have changed over time and we now have multiple advisors

a. Aaron and Jamie (Director/Associate Director of Active Transportation and Fleet Services), Brian (Director of Finance), and

b. Change "advisor" to "advisors" in most places, as ATFAB currently has 3 advisors

3. Clarify project scoring criteria in the bylaws (unchanged from previous years)

4. Article VIII, Section II: Procedures

a. Originally rather vague

b. Updated to clarify procedures used to debate and vote on projects

c. Discusses when it is appropriate to fund and partially fund projects outside of rank order, which was previously discouraged but not discussed in the bylaws



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- i. EC clarified for new members what the “ranked order” system means: all members score the projects, and projects are assigned a rank according to the score. Projects are funded in their rank order, with the highest-ranking project getting funding first and so-on down the line until funding has been depleted.
 1. In some cases, expensive projects which are ranked high can be funded in-part, so that more projects can be funded; this is at the discretion of the board and depends on the nature of the project-projects eligible for this scenario must be scalable
 2. In the past, covered transit shelters have been funded in part, as a proposal for 5 transit shelters could be funded in-part to build 3, and then the money saved can be distributed to more projects.
 - ii. Aaron (Advisor) discussed student enrollment being at a record number, which can unexpectedly affect funding in future years, where a new board has to vote on either funding or eliminating a project voted on by a previous board
 - iii. Zachary (Chair) discussed Article VIII, Section III and how it impacts voting on projects and the reasoning in letters to projects that don’t receive funding
5. Zachary (Chair) discussed how Article VIII, Section III currently states that voting is recorded anonymously in the minutes; however, this has not been practiced in several years, and roll call votes cannot be anonymous in the meeting minutes.



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- a. Sofia (ASCSU) asked whether “anonymous” means name and not college is displayed, college and not name, or neither, and stated she didn’t have a preference either way.
 - b. Megan (Grad School) stated that she didn’t think names were important but college/affiliation is important to note.
 - c. Aaron (Advisor) clarified how the “anonymity” clause gives the Chair freedom to use unanimous consent and not hold a roll-call vote for everything.
 - d. Alex (Secretary) and Trevor (CVMBS/former Secretary) discussed how names and affiliations are recorded in the minutes.
 - e. Back-and-forth discussion between Zachary, Sofia, Alex Z, and Aaron about the merits of anonymity, college being recorded without names, and names and college being recorded.
 - f. General consensus was reached (no vote was taken) on the wording “...shall be recorded with name and affiliation, unless anonymity is requested.”
 - ii. Zachary (Chair) discussed the process of voting on the new bylaws, which must be published a week in advance of voting, and 2/3 of voting members must be present in order to vote on new bylaws.
- b. Aaron summarized SFRB tour from last Tuesday, 10/1
 - c. Reminder to add possible future infrastructure improvement ideas to the document shared in Teams

Meeting Adjourned 6:04 pm